



Diocese of Nelson

Buildings Maintenance Assistance Policy

(Adopted by Standing Committee on 6 April 2004)

Application of Maintenance Reserve – with effect from 1 September 2004

The Diocese has created a Maintenance Reserve for the maintenance of Anglican vicarages, churches and other buildings. The Cathedral and Deanery are excluded from access to this fund as Christ Church Parish has access through the Diocese to funds from the Deanery Trust for these buildings. Other buildings will also be excluded from access where Trusts or other funds are available for their maintenance.

The purpose of this reserve is to provide assistance to parishes to meet their obligations for the maintenance of their buildings. It is not the purpose of this reserve to supplant the parish's obligation for the maintenance of their own buildings.

It is intended, budget constraints permitting, to set aside \$50,000 each year for the purpose of this fund.

To have access to this fund the parishes will have to fulfill the following obligations:

1. They must have developed for all their buildings a 10 year maintenance programme.
2. They must be setting aside funds each year for the maintenance of their plant.

Parishes can apply for assistance from this fund for large maintenance projects and refurbishments.

This fund does not exist for breakages or for low level routine maintenance eg. leaking taps, lights or maintenance tasks costing less than the value of \$2,000.

Assistance would normally be by way of a subsidy in the form of a grant, or alternatively could be a loan, either interest free or interest bearing.

Assistance, limited to the value of the fund, will be in accordance with the following priorities:

1. Vicarages.
2. Churches (identified additional cost due to historic listing)
3. Churches.
4. Parish halls.
5. Other buildings

Parishes will be ranked as to their level of assistance on a 1 for 3, 1 for 2, 1 for 1, 2 for 1 or 3 for 1 basis. In ranking parishes for level of assistance the following shall be taken into account:

- Population of parish
- Decile rating of the parish
- Annual income of parish
- Number of Parish communities (centres) within parish boundaries
- Materials of the buildings

The ranking of the Parish is indicative only; the actual level of assistance granted is at the absolute discretion of the administrators of the fund. This fund will be administered by the Diocesan Finance Team on advice from the Diocesan Secretary and the vicarage inspection teams.